



OCTOBER 16, 2014

DIVISION MEMORANDUM

No. 536, s. 2014

2014 DIVISION SOCIAL STUDIES CONFERENCE WORKSHOP

**To: Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads
Heads, Private Elementary and Secondary Schools**

1. This office announces the conduct of the Division Conference Workshop for Social Studies Secondary on October 23, 2014 at Golden Prince Hotel, Cebu, City; and Social Studies Elementary on October 27, 2014 at Molave Room, in DepED Ecotech Center, Sudlon, Lahug, Cebu, City from 8:00 a.m. to 5:00 p.m.
2. Objectives for this conference workshop are as follows:
 - a. Election of Division Social Studies Officers for Teachers both in the Secondary and Elementary Levels
 - b. Election of Division Federation of Supreme Pupil Government in the Elementary
 - c. Discuss updates, programs, and incoming activities for social studies
3. Relative to this, key persons for social studies in every secondary schools in both public and private schools, district specialists in social studies in the public elementary, and social studies key person in the private elementary are enjoined to participate in this conference workshop.
4. For the elementary level, bring with you your District Federation President in the Student Pupil Government for the election of the Division Federation SPG.
5. Registration fee of **Six Hundred Pesos (Php 600.00) for secondary and Three hundred fifty for elementary (Php 350.00)** shall be collected. Traveling, per diem, and other incidental and related expenses incurred in connection with the participants' attendance to the said activity shall be chargeable against **Local School MOOE/ SEF/ PTA Funds**, subject to its availability and the usual accounting and auditing rules and regulations. Travelling and other incidental expenses of the Division representatives to the Conference shall be chargeable against **Division InSET Funds**.
6. This Memorandum serves as Travel Authority of the participants.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent